

**UCP ONLINE APPLICATION FORM
SUBMISSION
INSTRUCTION MANUAL**

UCP Admission Application can be submitted via following two options:

Option 1: Apply Online and Make Payment via Easy Paisa or Bank Challan

Sign up through UCP online admissions portal (admissions.ucp.edu.pk) and fill the relevant information in the online form. In this case the Fee can either be deposited by Easy paisa or Al Baraka Bank challan.

Option 2: Make Payment at UCP's Admissions Office and then Apply Online

Submit the application fee at UCP's Admissions Office, the **username** and **password** will be provided which will be used to login your online admissions portal.

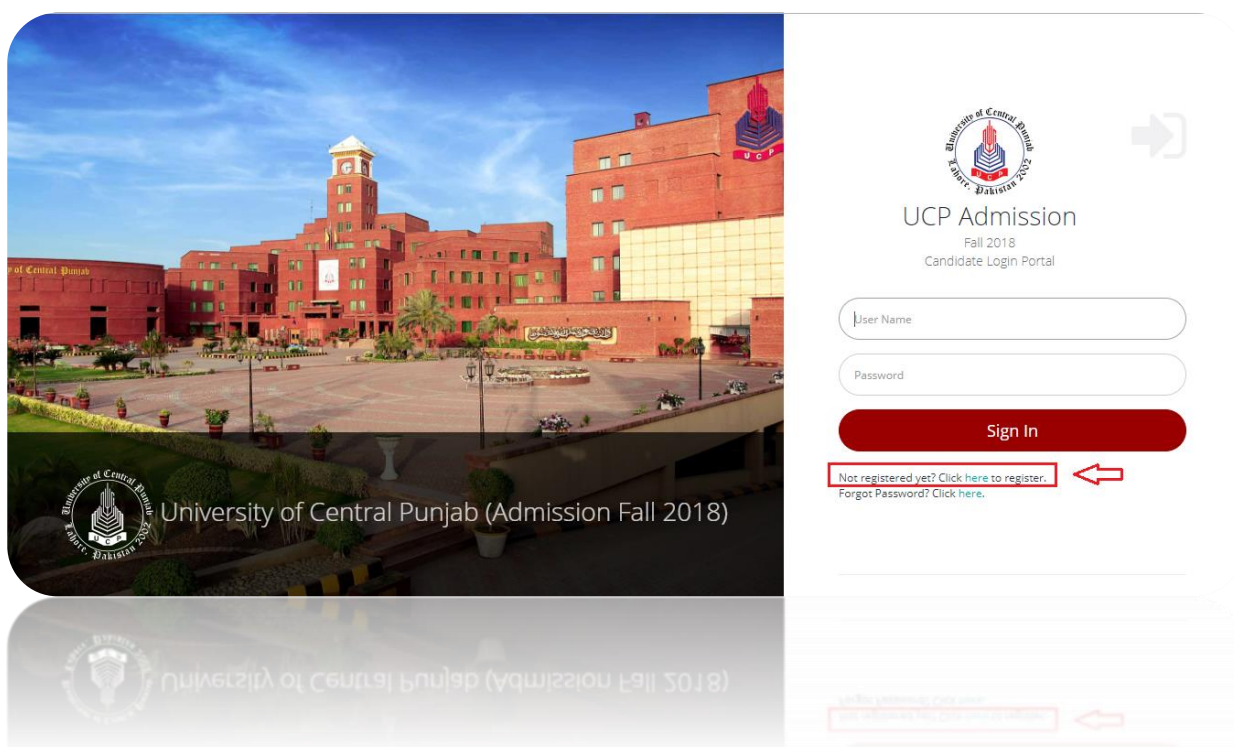
OPTION 1

Step (1/4):

Go to admissions.ucp.edu.pk.


Step (2/4):

“Click [here](#) to register.” to enter basic information for online application form.



Step (3/4):

Fill the Sign Up form



University of Central Punjab (Admission Fall 2018)

Sign Up

Create your UCP Admission Portal Account. Your first step to Bright Future.

Name *

Mobile #*

Phone # *

E-Mail *

CNIC #*

Program*

How did you hear about us?*

[Sign Up](#)

Already a member? [Click here to login.](#)

Note: All the blank fields with asterisk sign (*) must be filled.

- **Name:** The name MUST be written as per your **educational credentials**. Once you have made the account, you will not be able to change the name.
- **CNIC:** Write down your **Identity Card/B Form No.**
- **E-Mail:** You must provide your correct and accessible email address as login and password will be sent on your email address.
- **Program:** You must choose your Program wisely because the UCP online admissions form is based upon program preference system. After signing up, you can add 2 more program preferences in your online form.

Step (4/4):

Press the [Sign up](#) button and you will be registered for the account.

After successfully signing up, an email carrying the User Name and Password will be sent on the Email provided by you in the Sign Up form.

Cited below is the sample of email:

Sign up successfully



admissions@ucp.edu.pk

Tue 6/5, 12:48 PM

You ↘

Dear Student,

Congratulations! You have successfully signed up for UCP online application.

Your Login details are as below:

Your User name : [REDACTED]

Password [REDACTED]

You are few steps away to complete your application process.

In case you face any difficulty, please feel free to contact at admissions@ucp.edu.pk

Regards,

UCP Admissions Office.

OPTION 2:

If you choose the second option for application submission, after making a cash payment at UCP's Admissions Office, a reference no/username and password, will be issued to you.

UCP Online Admission Form Information (Term F19)

Thank you for showing interest in UCP for admission.

Cash Receipt No
Program Applied for BS-English
Name of Candidate
Cell & Phone

Please login to our admission portal to complete your online admission form: admissions.ucp.edu.pk.
Your user name and password for online admission portal is:

Reference no: 164714
Password:

You need to fill in your complete personal, academic information on the above portal to get test/interview schedule and further admission details.

If you have any query, please feel free to contact us through email: <admissions@ucp.edu.pk> or call us on our Toll-Free number 080000827. We look forward to seeing you on the day of test.

Activate Windows
Go to Settings to activate Windows.

Application Submission

If you select any of the two options, the below steps must be followed:

Step 1:

Go to admissions.ucp.edu.pk

Step 2:

Enter the details (provided to you via Email or UCP's Office of Admissions). Enter **Username / Reference Number** in the first tab and **Password** in the second tab.

Step 3:

Press the **Sign In** button.

A screenshot of the UCP Admission Fall 2018 Candidate Login Portal. The page features the university's logo at the top center, followed by the text "UCP Admission Fall 2018" and "Candidate Login Portal". Below this, there are two input fields: the first contains the number "106399" and the second contains a masked password "*****". A red "Sign In" button is positioned below the password field. At the bottom of the form, there are links for "Not registered yet? Click here to register." and "Forgot Password? Click here.".

Step 4:

Once you successfully Sign in, the main dashboard will appear.

The screenshot displays the admission dashboard for the University of Central Punjab. The interface includes a top header with the university logo and name, a user profile icon labeled 'Sample', and a home icon. A left sidebar menu is titled 'Admission' and lists the following options: Admission Form, Download Challan, Payment by EasyPaiza, Payment Details, Print Test/Interview Letter, and Print Admission Form. The main content area features a 'Sample' header with a reference number 'Reference # 107064'. Below this, there are four status cards: 'PROGRAM APPLIED' (Completed), 'PERSONAL INFORMATION' (Incomplete), 'ACADEMIC DETAIL' (Incomplete), and 'TEST & EXAM' (Incomplete). The 'FORMS' section contains buttons for 'Admission Form' and 'Payment Details'. The 'PAYMENT OPTIONS' section shows a 'Payment Status' of 'PENDING PAYMENT' and provides buttons for 'Download Challan' and 'easypaiza By EasyPaiza'.

University of Central Punjab

Sample

Admission

- Admission Form
- Download Challan
- Payment by EasyPaiza
- Payment Details
- Print Test/Interview Letter
- Print Admission Form

Sample Reference # 107064

PROGRAM APPLIED Completed

PERSONAL INFORMATION Please fill Personal Information Incomplete

ACADEMIC DETAIL Please complete Academic Detail Incomplete

TEST & EXAM Please fill Test & Exam (if any) Incomplete

FORMS

Admission Form Payment Details

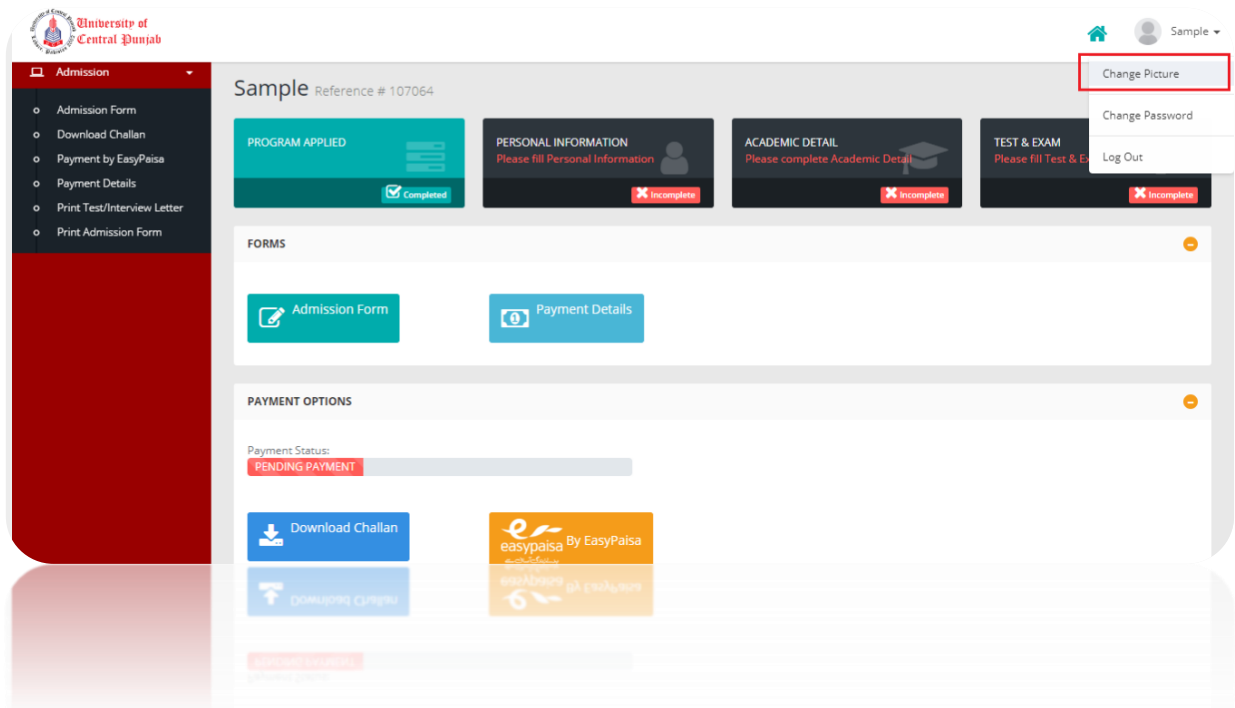
PAYMENT OPTIONS

Payment Status: PENDING PAYMENT

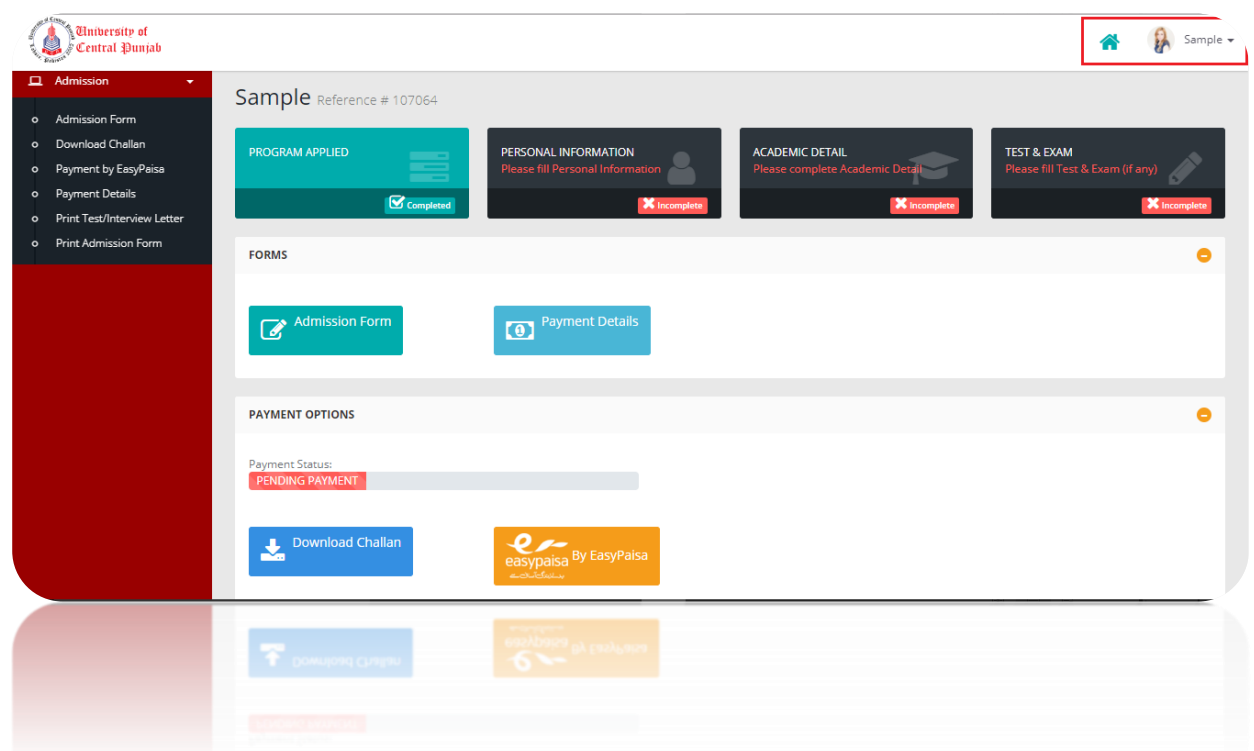
Download Challan easypaiza By EasyPaiza

Step 5:

Upload your recent picture. Click on **Choose file (Fig. 6)**. Select a recent picture file, press open and your Picture will be uploaded.



Your picture will be uploaded



Step 6

Click the Admission Form button.

The screenshot shows the University of Central Punjab admission portal dashboard. The header includes the university logo and name, a home icon, and a user profile labeled 'Sample'. The left sidebar lists navigation options: Admission Form, Download Challan, Payment by EasyPaisa, Payment Details, Print Test/Interview Letter, and Print Admission Form. The main content area displays the user's reference number 'Sample Reference # 107064'. It features four status cards: 'PROGRAM APPLIED' (Completed), 'PERSONAL INFORMATION' (Incomplete), 'ACADEMIC DETAIL' (Incomplete), and 'TEST & EXAM' (Incomplete). Below these is a 'FORMS' section with buttons for 'Admission Form' (highlighted with a red box) and 'Payment Details'. The 'PAYMENT OPTIONS' section shows a 'PENDING PAYMENT' status, a 'Download Challan' button, and an 'easypaisa By EasyPaisa' logo.

Step 7

Below figure will appear. You can select your program preferences there.

The screenshot shows the 'Admission Form' page on the University of Central Punjab portal. A red banner at the top states 'Oops! Personal Information Not Saved.' The page title is 'Admission Form Please fill your admission form properly'. A progress bar at the top lists seven steps: 1. Program Applied, 2. Personal Information, 3. Academics, 4. Work Experience, 5. Test & Examination, 6. Extra-Curricular Activities, and 7. Submission. The 'Program Applied' section is active, showing three dropdown menus for 'Program Preference 1', 'Program Preference 2', and 'Program Preference 3'. The first dropdown is set to 'Bachelor of Science (Computer Science)'. Red arrows point to the second and third dropdown menus. A 'Submit Preference' button is located below the dropdowns. At the bottom, there are 'Previous' and 'Next' navigation buttons.

Save information by clicking the **Submit Preference** button

Note:

Make sure that your “**Program Preference 1**” is selected.

Step 8:

After pressing the **Submit Preference** button, press the **Next** button to move to the second Section i.e. **Personal Information**.

The screenshot shows the University of Central Punjab Admission Form interface. On the left is a sidebar with navigation options: Admission Form, Download Challan, Payment by EasyPaisa, Payment Details, Print Test/Interview Letter, and Print Admission Form. The main content area is titled 'Admission Form' and includes a progress bar with 7 steps: 1. Program Applied, 2. Personal Information (highlighted with a red box), 3. Academics, 4. Work Experience, 5. Test & Examination, 6. Extra-Curricular Activities, and 7. Submission. Below the progress bar, the 'Program Applied' section contains three dropdown menus for Program Preference 1, 2, and 3. Program Preference 1 is currently set to 'Bachelor of Science (Computer Science)'. A 'Submit Preference' button is located below the dropdowns. At the bottom of the form, there are 'Previous' and 'Next' buttons. A red banner at the top of the form area displays the message: 'Oops! Personal Information Not Saved.'

The **Personal Information** Section comprises of 5 parts.

1. Personal Information
2. Father's Information
3. Guardian Information
4. Permanent Address
5. Present Address

1. **Personal Information:** Some details in the Personal Information section (**below Fig**) will already be filled, you must fill all the remaining blank fields with asterisk sign (*)

You must enter your information from the drop downs or text fields. In this section all the blanks are required to be filled.

The screenshot shows the 'Admission Form' interface for the University of Central Punjab. The left sidebar contains a menu with options: Admission Form, Download Challan, Payment by EasyPaisa, Payment Details, Print Test/Interview Letter, and Print Admission Form. The main content area is titled 'Admission Form' and includes a progress bar with seven steps: 1. Program Applied, 2. Personal Information (active), 3. Academics, 4. Work Experience, 5. Test & Examination, 6. Extra-Curricular Activities, and 7. Submission. The 'Personal Information' section contains the following fields: Student Name* (filled with 'Sample'), Nationality* (dropdown), CNIC #* (filled with '11111-222222-3'), Date of Birth* (dropdown), Birth Place (filled with 'e.g (Lahore)'), Gender* (dropdown), Religion* (dropdown), Marital Status (dropdown), Reference# (filled with '107064'), Phone #* (filled with '04231234567'), Cell #* (filled with '03231234567'), Emergency #* (filled with 'Emergency Cell Number 0333xxxxxxx'), Email* (filled with 'kashifsheikh.kst1@gmail.com'), and City* (dropdown).

2. **Father's Information & Guardian's Information:**

The screenshot shows the 'Admission Form' interface for the University of Central Punjab, specifically the 'Father's Information & Guardian's Information' section. The left sidebar contains a menu with options: Admission Form, Download Challan, Payment by EasyPaisa, Payment Details, Print Test/Interview Letter, and Print Admission Form. The main content area is titled 'Admission Form' and includes a progress bar with seven steps: 1. Program Applied, 2. Personal Information, 3. Academics, 4. Work Experience, 5. Test & Examination, 6. Extra-Curricular Activities, and 7. Submission. The 'Father's Information' section contains the following fields: Father Name* (filled with 'Father Name'), Father CNIC* (filled with '00000-000000-0 or 000000-000000-0'), Designation (filled with 'Designation'), Email (filled with 'e.g (someone@example.com)'), Phone # (filled with '042xxxxxxx'), Cell #* (filled with 'Mobile Number 0333xxxxxxx'), and Occupation (filled with 'Occupation'). The 'Guardian Information' section contains the following fields: Guardian Name (filled with 'Guardian Name'), Guardian CNIC (filled with '00000-000000-0 or 000000-000000-0'), Phone # (filled with '042xxxxxxx'), Cell # (filled with 'Mobile Number 0333xxxxxxx'), and Email (filled with 'e.g (someone@example.com)').

Father's Information:

In this section, you are required to enter all the asked details of your father. The **Father Name**, **Father NIC** and **Cell #** tabs must be filled.

If you have filled the Father's Information section, the **Guardian Information** section can be left unfilled.

In case of deceased father, it's preferred to enter the details of your Guardian, in this case you still have to enter the **Name** and **NIC number** of your father whereas in the **Cell #** tab you must enter your guardian's cell no.

3. Permanent Address & Present Address

The screenshot displays the 'Admission' form for the University of Central Punjab. The left sidebar contains a menu with options: Admission Form, Download Challan, Payment by EasyPaisa, Payment Details, Print Test/Interview Letter, and Print Admission Form. The main content area is divided into two sections: 'Permanent Address' (orange header) and 'Present Address' (red header). Both sections contain input fields for 'Address Line # 1', 'Address Line # 2', 'Line # 3', and 'Other City'. The 'Present Address' section also includes a 'Select City' dropdown menu and a 'Same as Above' button. A 'Save Personal Info' button is located at the bottom of the 'Present Address' section. Navigation buttons 'Previous' and 'Next' are at the bottom right.

In this section, you must enter your **Permanent & Present** addresses. If your Permanent address is same as present, you can click on “**Same as above**” button on the right side of Present address.

If you can't find the name of your city in the list of cities already saved, select the nearest city and enter the details of your city in the **Other City** field.

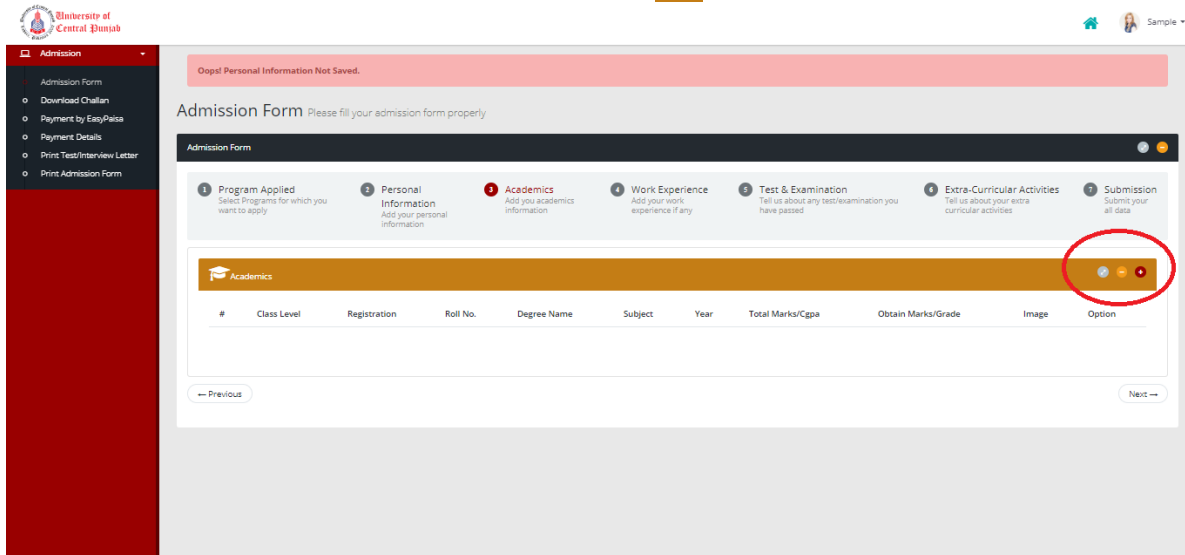
Select the **Save Personal Info** button and then **Next** to move to the next section i.e. **Academic Detail**.

If you want to make any changes, edit the information, click the **Save Personal Info** button again and then select **Next** to move further.

Academic Details.

You must enter all your academic records starting from Matriculation/O-Level till date.

To add the record, press the button with “+”  sign.



University of Central Punjab

Admission Form Please fill your admission form properly

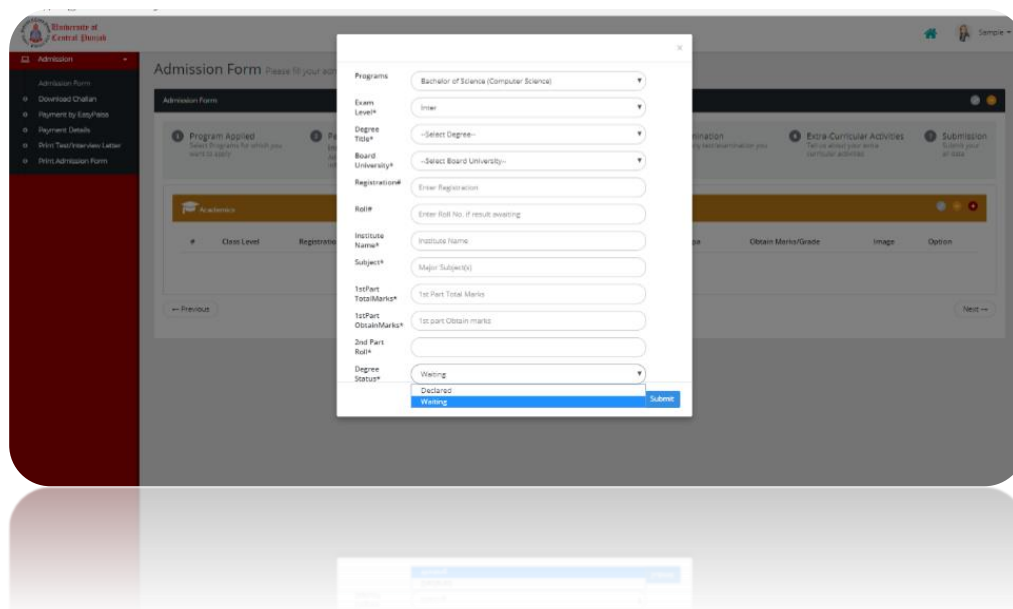
Academics

#	Class Level	Registration	Roll No.	Degree Name	Subject	Year	Total Marks/Cgpa	Obtain Marks/Grade	Image	Option
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Previous Next

Enter your **Matriculation/O-LEVEL** details first. Enter your **Board/University**, **Matriculation Registration #** and **Matriculation Roll #**.

In the **Result Status**, there are two options for candidate **Declared** and **Waiting** the waiting option is only available while entering Inter level education in Undergraduate case and bachelors level education in Graduate case.



University of Central Punjab

Admission Form Please fill your admission form properly

Academics

#	Class Level	Registration	Roll No.	Degree Name	Subject	Year	Total Marks/Cgpa	Obtain Marks/Grade	Image	Option
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Previous Next

Programs: Bachelor of Science (Computer Science)

Exam Level*: Inter

Degree Title*: --Select Degree--

Board*: --Select Board/University--

Registration#: Enter Registration

Roll#: Enter Roll No. if result awaiting

Institute Name*: Institute Name

Subject*: Major Subject(s)

1st Part Total Marks*: 1st Part Total Marks

1st Part Obtain Marks*: 1st part Obtain marks

2nd Part Roll*:

Degree Status*: **Waiting**

Submit

There are specific fields if your result is **declared**, the online portal demands **Passing Year, Total marks, Obtain Marks** as compulsory fields.

Simultaneously there are specific fields if your result is **waiting**, the online portal demands **1st Part Total Marks*, 1st Part Obtain Marks*, 2nd Part Roll** as compulsory fields.

“Both above described cases are shown below.”

The image displays two side-by-side screenshots of a web form, with a third, faded screenshot below them. Both the top screenshots show a form for a 'Bachelor of Science (Computer Science)' program at the 'Inter' level. The left screenshot is for a 'Declared' result status, with fields for 'Passing Year*', 'Total Marks*', and 'Obtain Marks*' highlighted by a red box. The right screenshot is for a 'Waiting' result status, with fields for '1stPart TotalMarks*', '1stPart ObtainMarks*', and '2nd Part Roll*' highlighted by a red box. Both forms include fields for 'Registration#', 'Roll#', 'Institute Name*', 'Subject*', and 'Degree Status*'. The bottom screenshot is a faded version of the same form, also showing the 'Declared' status with the same fields highlighted.

In **Exam Level** you have two/ three options depending upon you are applying in undergraduate/ graduate/ Doctoral Program.

In the **Degree Title** you must select your degree name.


Then the portal demands your **Board/ University** name.

“Each case is described cases are shown below.”

The three screenshots show the application form with the following selections:

- Screenshot 1:** Exam Level: --Select Exam--; Degree Title: Matric; Board University: --Select Board University--
- Screenshot 2:** Exam Level: Matric; Degree Title: --Select Degree--; Board University: --Select Degree--; Degree Title: Matriculation (Secondary School Certification)
- Screenshot 3:** Exam Level: Matric; Degree Title: O-level (Secondary School Certification); Board University: --Select Board University--


Degree Attachment:

After entering the academic details you are required to add the “**Degree Attachments**”. You have to take the picture of the degrees and upload them. There is an attachment  icon, click on that icon in order to attach the degrees.

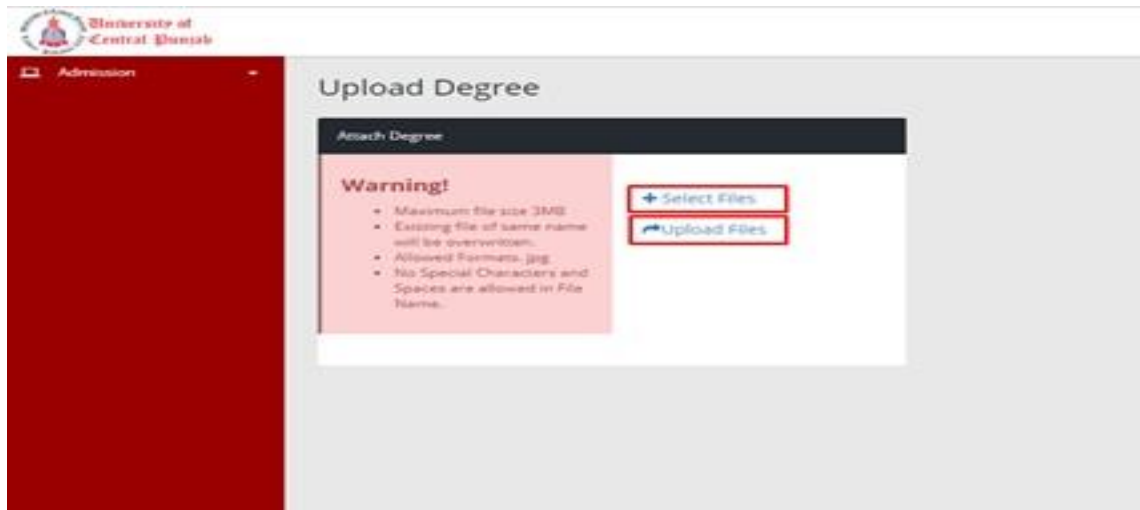
The screenshot shows the Admission Form with the following sections:

- Program Applied:** Select Program for which you want to apply.
- Personal Information:** Add your personal information.
- Academics:** Add your academic information.
- Work Experience:** Add your work experience if any.
- Test & Examination:** Tell us about any re-examination you have passed.
- Extra-Curricular Activities:** Tell us about your extra-curricular activities.
- Submission:** Submit your all data.


The Academics section is highlighted, showing a table with the following data:

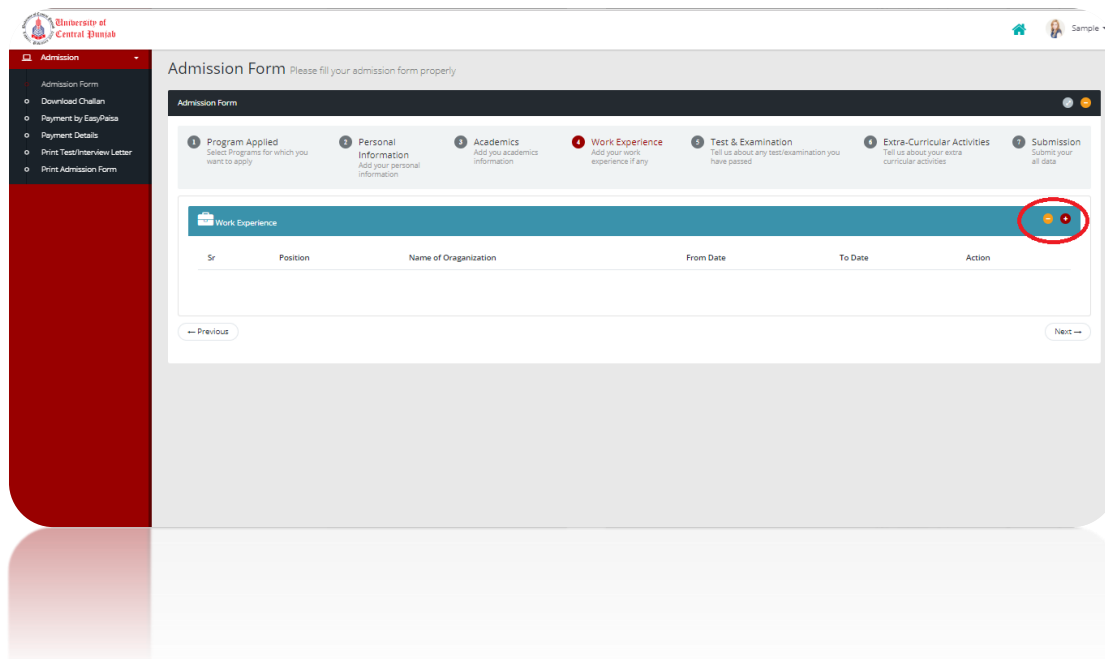
#	Class Level	Registration No.	Roll No.	Degree Name	PGC Status	Subject	Year	Total Marks/CGPA	Obtain Marks/Grade	Image	Option
1	Matric	abc-12345	abc-12345	O-Level	PGC	Physics Chemistry Biology	2010	1100	1100		

When you will click on that link, below mentioned screen will appear to select your picture file (**Select Files**) and upload it (**Upload Files**).





Work Experience:

To add the record, press the button with “+”  sign.



Test & Examination:

To add the record, press the button with “+”  sign.

 **University of Central Punjab**

Admission Form Please fill your admission form properly

Admission Form

1 Program Applied
Select Programs for which you want to apply

2 Personal Information
Add your personal information

3 Academics
Add your academics information

4 Work Experience
Add your work experience if any

5 Test & Examination
Tell us about any test/examination you have passed

6 Extra-Curricular Activities
Tell us about your extra curricular activities


7 Submission
Submit your all data


Test & Examination

Obtain Marks	Test Date	Test	Action
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Previous Next

Extra-Curricular Activities:

To add the record, press the button with “+”  sign.

 **University of Central Punjab**

Admission Form Please fill your admission form properly

Admission form

1 Program Applied
Select Programs for which you want to apply

2 Personal Information
Add your personal information

3 Academics
Add your academics information

4 Work Experience
Add your work experience if any

5 Test & Examination
Tell us about any test/examination you have passed

6 Extra-Curricular Activities
Tell us about your extra curricular activities

7 Submission
Submit your all data

Extra-Curricular Activities

Activity Name	Test Activity Description
---------------	---------------------------

Previous Next

Submission:

In the submission section you must check and confirm all your details. At the bottom, the candidate can see the Scholarship options. The candidate can select any option according to his/her eligibility.

The screenshot shows the 'Admission' section of the University of Central Punjab portal. The left sidebar lists options: Admission Form, Download Challan, Payment by EasyPaisa, Payment Details, Print Test/Interview Letter, and Print Admission Form. The main content area is titled 'Test & Confirmation' and includes fields for 'Obtain Marks', 'Test Date', and 'Test'. Below this is a section for 'Extra-Curricular Activities' with columns for 'Activity Name' and 'Test Activity Description'. A red box highlights the 'Please write few lines about Degree Objective' section, which includes a text input field and a list of scholarship options: PGC Discount, Kinship Discount, Merit Based Scholarship, and No Discount. Below this, there are checkboxes for 'Do you want to transfer credits from other institute.', 'Do you want to avail the hostel facility.', and 'Do you want to avail financial aid.'.

After selecting scholarship, the candidate is required to check that the detail he/she has entered is correct. After checking that option, the “Submit” button will appear. After clicking submit button your form will be submitted.

Click on the [Print Admission Form](#).

The below form will be displayed, showing your complete information. You have the option to print your form by clicking on the print button (whenever required).

- Admission
- Admission Form
- Download Chalan
- Payment by EasyPaisa
- Payment Details
- Print Test/Interview Letter
- Print Admission Form

Print Admission Form

Print

Sample



kashfshahkhs18@gmail.com

PERSONAL INFORMATION

Program Applied	Priority 1: Bachelor of Science (Computer Science)				
CNIC	11111-2222222-3	Mobile#	03231234567	Date of Birth	06/05/1995
Religion	Islam	Gender	Male	Domicile	Lahore
Place of Birth		Nationality	PAKISTAN	Marital Status	Unmarried
Candidate #	04231234567	Email	kashfshahkhs18@gmail.com	Emergency #	04231234567
Permanent Address	UCP, Lahore				
Mailing Address	UCP, Lahore				

FATHER INFORMATION

Father Name	usdBs	Father CNIC #	11111-2222222-3	Father's Cell #	03331234567	Phone	
Occupation		Designation		Father's Email			

GUARDIAN INFORMATION

Guardian Name		Guardian's Cell #		Phone		Guardian's Email	
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EDUCATION

Sr#	Board/University	Registration #	Roll #	Degree/Certificate	Main Subject	Year of Passing	Marks/CGPA	Name of Institute
1	Lahore	1234567	7654321	Matriculation				
2	Lahore	1234567	7654321	F.Sc. (Pre- Engineering)				

Online Payment

Option 1:

If you have selected Option 1 (Apply and pay online), then click on the payment option of **By Easypaisa:**

The screenshot shows the University of Central Punjab admission portal. The left sidebar lists navigation options: Admission Form, Download Challan, Payment by EasyPaiza, Payment Details, Print Test/Interview Letter, and Print Admission Form. The main content area shows the 'Sample' reference # 107064. It includes sections for 'PROGRAM APPLIED', 'PERSONAL INFORMATION', 'ACADEMIC DETAIL', and 'TEST & EXAM'. The 'TEST & EXAM' section is marked as 'Incomplete'. Below these are 'FORMS' (Admission Form, Payment Details) and 'PAYMENT OPTIONS'. The 'PAYMENT STATUS' is 'PENDING PAYMENT'. The 'Download Challan' button is highlighted with a red box and a red arrow pointing to it.

After selecting **By EasyPaiza** below screen will appear. At the panel on the right, Order ID and the amount according to your program preferences are displayed. In order to process the payment, simply give the order ID to EasyPaiza retailer. You will also get the confirmation message from EasyPaiza.



Select a Payment Method



EasyPaiza Mobile Account



EasyPaiza Shop



VISA/Mastercard

Order Summary

Order ID	BSENF1896505
Store Name	UCP
Amount	PKR. 1000.0



Session Time will expire in 9:40

OR Click on the option of [Download Challan](#) to download the challan form so that you can submit the payment in the bank. Below is the screenshot for your assistance.

The screenshot shows the University of Central Punjab admission portal. The user is logged in as SHER BAHADUR. The main content area displays the status of various forms: PROGRAM APPLIED (Completed), PERSONAL INFORMATION (Completed), ACADEMIC DETAIL (Completed), and TEST & EXAM (Incomplete). Under the 'FORMS' section, there are buttons for 'Admission Form' and 'Payment Details'. Under the 'PAYMENT OPTIONS' section, the 'Download Challan' button is highlighted with a red box and a red arrow pointing to it. Other payment options include 'easypaisa By EasyPaisa' and 'Bank of Punjab'.

After clicking on [Download Challan](#), you will be redirected to the following page

The image shows three identical Cash Deposit Slip forms for the University of Central Punjab, Fall 2019. Each form is for a different office copy: Account Office Copy, Admissions Office Copy, and Student Copy. The forms include fields for Candidate Ref #, Candidate Name, CNIC/B Form #, Mobile #, Father Name, and Degree Program. The amount is Rs.1000/-, and the issue date is Thursday 20 June 2019. The forms also include a section for 'Amount in words' and 'One Thousand Only'. At the bottom, there are fields for 'Deposited By', 'Bank Stamp', and 'Challan issue date'.

Option 2:

If you have chosen Option 2 (Cash payment at UCP's Office of Admission and then Apply Online), you are **not required** to click on Payment Option as your verification is already done.


The screenshot displays the UCP admission portal interface. On the left, a red sidebar contains the 'Admission' menu with options: Admission Form, Download Challan, Payment by EasyPaisa, Payment Details, Print Test/Interview Letter, and Print Admission Form. The main content area features a progress bar at the top with four steps: PROGRAM APPLIED (Completed), PERSONAL INFORMATION (Completed), ACADEMIC DETAIL (Completed), and TEST & EXAM (Incomplete). Below this, a 'FORMS' section contains 'Admission Form' and 'Payment Details' buttons. The 'PAYMENT OPTIONS' section, highlighted with a red box, shows a 'Payment Status: VERIFIED PAYMENT' bar. At the bottom, there are buttons for 'Download Challan' and 'easypaisa By EasyPaisa', along with a 'Take a screenshot' button.

Test/Interview Date Letter

You will have to click on **Print Test/Interview Letter**.

The screenshot displays the University of Central Punjab admission portal. The left sidebar menu includes 'Admission' with sub-options: 'Admission Form', 'Download Challan', 'Payment by EasyPaisa', 'Payment Details', 'Print Test/Interview Letter', and 'Print Admission Form'. The main content area is divided into three sections: 'FORMS' with 'Admission Form' and 'Payment Details' buttons; 'PAYMENT OPTIONS' showing a 'PENDING PAYMENT' status and buttons for 'Download Challan' and 'easypaisa By EasyPaisa'; and 'PRINTING OPTIONS' with buttons for 'Test/Interview Letter' (highlighted with a red box), 'Admission Form', and a 'Take a screenshot' button. The bottom section is partially visible and contains buttons for 'Print Admission Form' and 'Print Payment Details'.

Below is the Sample of Test/Interview Letter:



University of
Central Punjab

Admissions

Admission Form

Download Chalan

Payment by EasyPaisa

Payment Details

Print Test/Interview Letter

Print Admission Form

Candidate Test/Interview Letter

Candidate Test/Interview Letter

Date: 20-Jun-2019
Ref. No: 162514
Mr/Ms/Mrs
Subject: Schedule for Admission Test - Fall 2019
Dear Applicant,
Thank you for submitting your online application for admission in BS-English at the University of Central Punjab. The schedule for your admission test is given below.
Test Date: SATURDAY JULY 27, 2019 at 09:00 AM
Test Venue: LAB - 206
Username for Test: 162514
Password for Test:
Please note that this letter is NOT an offer of Admission at UCP.
Important Instructions:
On the day of admission test, please make sure to bring the following items:
- This print out of this letter
- Your Original CNIC (or any other photo ID Document such as Driving License /Matriculation Certificate or Passport)
- Stationery (pen, pencil, sharpener and eraser)
Please Do not carry cell phones, calculator, eatables or any other help material.
If you have any query please feel free to contact us at 080-000-827 (9:00 AM to 5:00PM) or send us an email at admissions@ucp.edu.pk. We look forward to seeing you on the day of test.
Sincerely,
UCP Admissions Office

[illegible]

General Guidelines

- The asterisk sign (*) means that the fields are compulsory to fill. Without entering the details in the required field, form will not proceed further.
- Academic Detail will not be completed if any of your educational information is missing. You have to start adding your academic details from **Matriculation**.
- Once you have filled your form completely, re-check before submitting it. No changes can be made after submission.
- Check the green ticks in the upper bar of your Login Home Page to see if all your information is completed. Click on the 'Print Admission Form' to view the submitted form.
- Make sure the username provided to you is in digits. The password must be entered with caps-lock on.
- While accessing the online portal, make sure that you enter the username and password provided to you via E-mail or by UCP Admission Office.
- If you are paying online, wait for 2-3 days for payment verification to view your test date.

In case of any discrepancy and further information, send an email to admissions@ucp.edu.pk